

APPLICATION FOR A GRANT

Before completing this form, please read the Guidance Notes – Section 7

Please complete this form typed or in black ink, ticking or completing the boxes as required (attach extra paper if needed)
APPLICANT, PARENT OR GUARDIAN MUST SIGN THE DECLARATION – SECTION 6

1. A Person requiring a Grant

Surname: [text box]

First Name(s): [text box]

Home Address: [text box]

[text box]

Postcode:

Tel No: [text box]

Email: [text box]

Date of birth (if under 18 yrs)

Day Month Year [text boxes]

B Is the person requiring a Grant

Dependent upon anyone? YES [checkbox] NO [checkbox] If NO, move to Question 2A

Name: [text box]

Relationship: (i.e. parent/guardian) [text box]

Address: [text box]

[text box]

Postcode:

2. A Please give details of the grant required

Purpose: [text box]

[Large text area for grant details]

2. B Organisation/name to be paid: Address:		
	Postcode:	
Bank Account:	Sort Code:	Account No:

C Have you applied to any other Charity for a grant? YES If YES, give details below NO

Name of Charity	
Purpose of Grant?	
Amount of Grant (£)	

3. Amount of Grant required

If applying for a grant to help towards total costs, please indicate the full amounts involved.

(Please complete boxes as appropriate)

Course Fee	£
------------	---

Equipment <i>(give details)</i>	£
---------------------------------	---

Other costs <i>(please specify)</i>	£
-------------------------------------	---

Details of other costs:	
-------------------------	--

Total grant requested <i>(the amount expected from this grant)</i>	£
--	---

4. Please give any other information which you feel will help the Trustees to reach a decision about your application:

5. Referee (to confirm the situation of the applicant)

Name:

Position:

Organisation/Profession:

Capacity in which you know the applicant:

Length of time applicant known to you:

Any other relevant information:

Declaration: I confirm that the applicant is someone/a dependant of someone * who is suffering financial hardship and needs this grant in order to
(* delete as appropriate)

.....
Signed:

6. Declaration

I confirm that, to the best of my knowledge, the information provided is correct.

Signed:

Applicant/Parent/Guardian*:
(* delete as appropriate)

Date:

This form should be returned to:

Margot Rohan
Secretary & Trustee
Green Street Green Association
The Greenwood Centre
4 High Street
Green Street Green
Orpington BR6 6BQ

Tel: 07710 356964
Email: GSGATrustees@gmail.com

If you need any help completing this form, please contact the Association

7. Guidance Notes

Who Can Benefit?

A young person up to 21 years of age, who fulfils the following:

- (1) a resident in Green Street Green (see map attached)*
- (2) someone, or a dependant of someone, who is suffering financial hardship

** an applicant just outside the area shown on the map may be considered at the discretion of the Trustees*

When completing the application form, please do so as fully as possible, and importantly, including any letters of support from relevant persons, such as sports trainers, music teachers, doctors.

Types of Grants Awarded

The Trustees may use the Trust income for any purpose which promotes its objects, as laid down in its Constitution:

“ To promote for the benefit of the inhabitants of Green Street Green and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.”

The following are examples of eligible grants:

- (1) Towards extra-curricular recreational courses for young people;
- (2) To enable a young person on leaving school, college etc to continue with sports or musical activities.

General Principles which the Trustees have adopted

The application of Trust Income has been broadly described in the above section. All applicants are strongly advised to note the general principles the Trustees use in awarding grants. They are as follows:

1. The Trustees are inclined to apply the Trust income to exceptional or extraordinary cases of hardship or circumstances.
2. The Trustees will generally favour an application which is below £250 and where the applicant has not previously received a grant.
3. The Trustees will want to be satisfied that the person is in need of financial support which is not available from other sources.
4. The Trustees will be encouraged to give grants if applicants have made an effort to raise finances themselves.
5. The Trustees will always be helped to reach a decision on grants for young people by evidence from a Tutor/Coach/Teacher of special aptitude or proficiency.

Data Protection Policy

Only the Trustees will have access to your personal data and will not release it to anyone else. If you wish your data to be released to other parties, you must consent to this. If you wish us to provide information to someone such as a bank you should contact us to give your consent, either directly or through the third party requesting the data, or you should ensure that you pass the third party request to us yourself.

Application forms will be destroyed immediately if a grant is not awarded and after the end of the financial year in which any grant is awarded. No personal data will be retained.

Green Street Green

