

# **GREEN STREET GREEN ASSOCIATION**

**Charitable Incorporated Organisation**

**Registered Charity Number: 1172661**

## **TRUSTEES REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED**

**31st MARCH 2021**

**TRUSTEES REPORT**

Charity Registered Number: 1172661

Address: 4 High Street  
Green Street Green  
Orpington  
Kent  
BR6 6BQ

Trustees:	R Trott	Chairman
	M Rohan	Secretary
	A Garelick	Treasurer
	J Garelick	(retired 26 February 2021)
	S Bridge	(appointed 1 April 2021)
	J Garber	(appointed 1 April 2021)
	M Sayers	(appointed 1 April 2021)

**Structure, governance and management**

The trustees present their report and accounts for the year ended 31 March 2021. This report is presented in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice (FRS 102) as revised October 2019.

The charity is a Charitable Incorporated Organisation (CIO) governed according its Constitution (a CIO Foundation) dated 13th April 2017. The charity was registered with the Charity Commissioners under the name Greenwood Community Centre on 20th April 2017. The charity commenced operations on 29th September 2017 when the assets, liabilities and funds of the unincorporated charity Green Street Green Association (Charity No. 302955) were transferred to it. On the dissolution of the unincorporated charity, the incorporated charity changed its name on 9 March 2018 to the Green Street Green Association. On 11th May 2018 the assets, liabilities and funds of the unincorporated Green Street Green Village Society were transferred to the CIO, with its members becoming associate members of the CIO.

The CIO is a small independent charity and is not part of any umbrella organisation.

Under the constitution the members of the CIO were its charity trustees but this was changed at the AGM on 11 May 2018, when the Village Society members were amalgamated into the charity as associate (non-voting) members. The Village Society and Events Committees became committees of the charity with Terms of Reference agreed by the Trustees. The only persons eligible to be members of the CIO are its charity trustees. The charity trustees may create associate or other classes of non-voting memberships. New trustees are appointed by other trustees by interview, based on relevant experience and skills.

**Statement of trustees' responsibilities**

The Charities Act 2011 requires the trustees to prepare accounts for each financial period that provide a true and fair view of the state of affairs of the charity's financial activities during the period and of its financial position at the period end. In preparing the accounts the trustees are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts
- prepare the accounts on a going concern basis unless it is inappropriate that the charity will continue to operate

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position at any time and which ensure that the accounts comply with the applicable rules and regulations. They are also responsible for safeguarding the assets of the charity and for their proper application under charity law, hence also for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## GREEN STREET GREEN ASSOCIATION

### TRUSTEES REPORT (continued)

#### Objectives and activities

The objective of the charity is "to promote for the benefit of the inhabitants of Green Street Green and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said residents."

The primary objective of the charity is undertaken through the operation of the Green Street Green village hall known as the Greenwood Centre. This centre is used throughout the week and has regular bookings from various local organisations such as the Greenwood pre-school, yoga classes, children's dance classes, flower arranging, dog training, Weight Watchers, fitness classes and music sessions. The charity's committees hold meetings at the Centre and other community events take place at weekends. The centre is also let for one-off private hire functions.

The Village Society Committee is authorised by the Association for the residents of the Green Street Green area to raise issues to ensure the village is well maintained and sustains its special environment. In conjunction with the London Borough of Bromley, the Committee oversees environmental issues, such as graffiti and litter, tree planting, traffic and road safety. It also liaises with local police and councillors to deal with matters affecting the village, particularly opposing inappropriate developments. The Association keeps in contact with its associate members through a quarterly newsletter and via its website.

#### Achievements and performance

The Coronavirus pandemic lasted the entire financial year resulting in the Greenwood Centre being completely closed for part of the year. Letting of the hall was curtailed, but the pre-school was in operation for most of the year contributing most of the year's rental income. The children's dancing school was also able to operate during part of the year. The Association's committees were unable to organise any events during the year due to the Coronavirus restrictions.

During this difficult period, monthly four page newsletters were produced from April to October, reverting to quarterly newsletters thereafter - an increase from the previous two editions a year. The newsletters for May to July were only available online, which excluded some of the associate members who do not have internet access. However, a grant application for £2,000 was successful, to cover printing and posting newsletters from August to October, plus December and some maintenance works on the Greenwood Centre.

In June, having raised donations from a number of local businesses to cover the £780 paid by the charity to the London Borough of Bromley, eight flower baskets were hung along the High Street, providing a wonderful display for local residents to enjoy.

In late March a grant from the City Bridge Trust was secured in the sum of £76,800 to provide disability access facilities, in order to extend use of the Greenwood Centre to a wider audience, particularly those who are disadvantaged.

The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit in the application of the funds of the charity.

#### Financial Review

During the year ended 31st March 2021, the charity's income amounted to £16,315 with expenditure, primarily related to the Greenwood Centre, of £19,754 leaving a deficit for the period of £3,439. At 31 March 2021 the charity had cash at bank of £31,780 with total funds standing at £46,450 represented by the General fund of £38,233, the Capital Grants fund of £2,379 and the Village Society fund of £5,838.

The General fund is applied for the general purposes of the charity namely the operation and maintenance of the Greenwood Centre. The trustees are cognisant of ensuring adequate funds for the charity to cover ongoing repairs and maintenance of the Centre and to enable a planned programme of improvements to the property. Of the £31,780 cash at bank a sum of £20,000 is held in reserve for unexpected repairs.

The Village Society fund consists of the membership fees and is applied to providing quarterly newsletters each year. Any excess in either fund is used to support community activities and fundraising events.

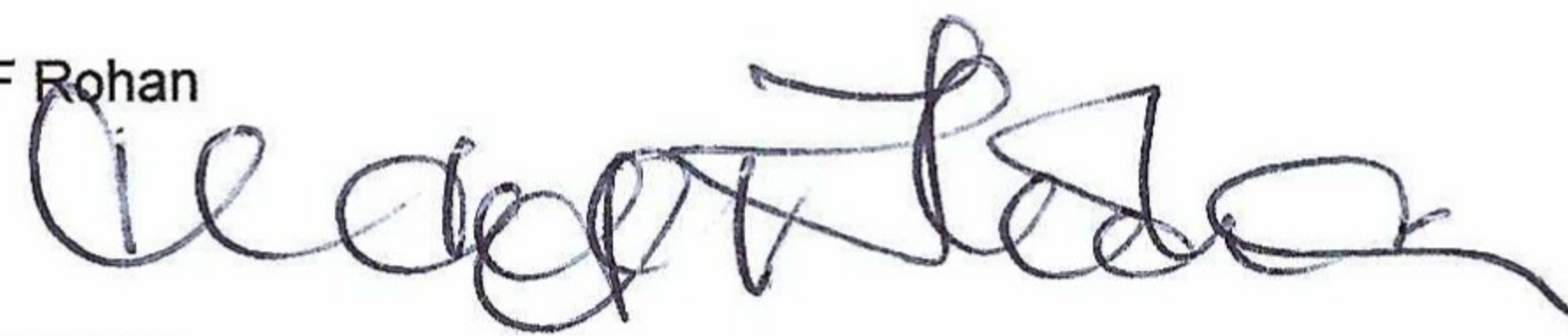
Signed for and on behalf of the Trustees on 24 May 2021:

RM Trott



Chairman

MF Rohan



Secretary

## GREEN STREET GREEN ASSOCIATION

Report to the trustees of Green Street Green Association on the accounts for the period ended 31 March 2021 as set out on pages 4 to 8.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the period under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

### Independent Examiner's statement

In connection with my examination, no matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act: or
- the accounts did not accord with the accounting records: or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and Fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*S J Gates*

Date: 22nd June 2021

S J Gates Msc BA FCA ARPS  
28 Pinchbeck Road Green Street Green Orpington Kent BR6 6DR

GREEN STREET GREEN ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR  
ENDED 31 MARCH 2021

Note	Unrestricted Funds			Year to	Year to
	Village Society	Capital Grants Fund (Designated)	General	31.3.21 Total	to 31.3.20 Total
	£	£	£	£	£
<b>Income from:</b>					
Rents receivable	-	-	12,184	12,184	23,295
Member Subscriptions	860	-	-	860	1,201
Community Costs Grant	840	-	1,160	2,000	
Events and raffle	-	-	-	-	430
Donations	780	-	491	1,271	95
<b>Total</b>	<b>2,480</b>	<b>-</b>	<b>13,835</b>	<b>16,315</b>	<b>25,021</b>
<b>Expenditure on:</b>					
Raising funds	-	-	-	-	566
Charitable activities	2	2,529	-	17,176	19,705
Administrative costs	-	-	49	49	902
<b>Total</b>	<b>2,529</b>	<b>-</b>	<b>17,225</b>	<b>19,754</b>	<b>22,885</b>
<b>Net income</b>	<b>(49)</b>	<b>-</b>	<b>(3,390)</b>	<b>(3,439)</b>	<b>2,136</b>
<b>Transfer between funds</b>	<b>-</b>	<b>(595)</b>	<b>595</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>(49)</b>	<b>(595)</b>	<b>(2,795)</b>	<b>(3,439)</b>	<b>2,136</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward	5,887	2,974	41,028	49,889	47,753
<b>Total funds carried forward</b>	<b>5</b>	<b>5,838</b>	<b>2,379</b>	<b>38,233</b>	<b>46,450</b>

The notes on pages 6 to 8 form part of these financial statements.

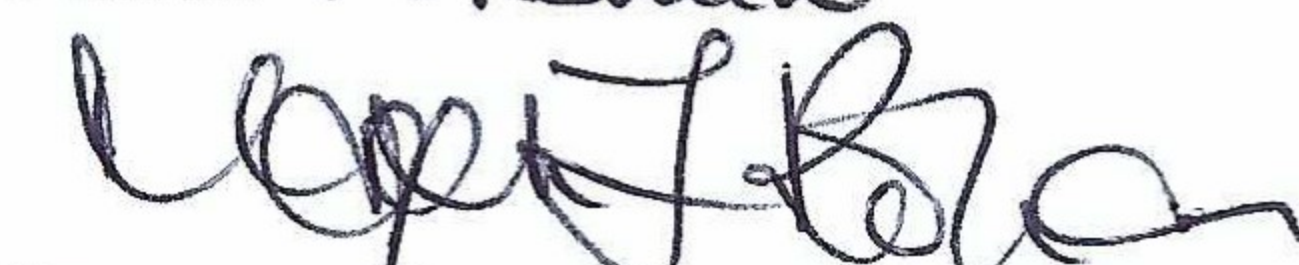
GREEN STREET GREEN ASSOCIATION

BALANCE SHEET AS AT 31 MARCH 2021

	Note	Total Funds 31.3.21	Total Funds 31.3.20
<b>Fixed Assets</b>			
Tangible Assets	3	14,631	18,289
<b>Current Assets</b>			
Debtors		2	50
Prepayments		952	360
Cash at Bank		<u>31,780</u>	<u>33,702</u>
Total current assets		<u>32,734</u>	<u>34,112</u>
Total assets		<u>47,365</u>	<u>52,401</u>
<b>Liabilities</b>			
Creditors: Amounts falling due within one year	4	(915)	(2,512)
<b>Total net assets</b>		<u><u>46,450</u></u>	<u><u>49,889</u></u>
<b>The funds of the charity:</b>			
General fund	5	38,233	41,028
Capital Grants fund	5	2,379	2,974
Village Society fund	5	5,838	5,887
<b>Total charity funds</b>		<u><u>46,450</u></u>	<u><u>49,889</u></u>

The notes on pages 6 to 8 form part of these financial statements.

These accounts were approved by the following trustees on 24 May 2021:

J Garber M Rohan  
  
 Treasurer Secretary

R M Trott  
  
 Chairman

**GREEN STREET GREEN ASSOCIATION**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

**1. Accounting policies**

- (a) The accounts have been prepared under the historical cost convention and in accordance with:  
 - Accounting and Reporting by Charities - Statement of Recommended Practice (FRS 102) as revised October 2019  
 - Charities Act 2011

The Charitable Incorporated Organisation (CIO) 1172661 was registered with the Charity Commissioners on 20 April 2017 under the name Greenwood Community Centre. It commenced operations on 29 September 2017 on the transfer of assets, liabilities and funds from the unincorporated charity Green Street Green Association (302955). The Greenwood Community Centre changed its name to Green Street Green Association on 9 March 2018 following the dissolution of the former unincorporated charity. On 11 May 2018 the assets, liabilities and funds of the unincorporated Green Street Green Village Society were transferred to the CIO with its members becoming associate members of the CIO.

- (b) **Income**  
Income is recognised on a receivables basis.
- (c) **Expenditure and liabilities**  
Expenditure and liabilities are recognised on an accruals basis.
- (d) **Fixed Assets and depreciation**  
Tangible fixed assets are capitalised at cost in the balance sheet and are written-off to the Statement of Financial Activities through depreciation at the rate of 20% of written down value.
- (e) **Grants receivable**  
Grants received for the purchase of tangible fixed assets are recognised as income over the life of the related assets.

**2. Charitable activities**

	<b>Village Society</b>	<b>General Funds</b>	<b>Year to 31.3.21</b>	<b>Year to 31.3.20</b>
	£	£	£	£
Cleaning	-	3,744	3,744	5,550
Gas and electricity	-	1,275	1,275	1,126
Rates, water and trade waste	-	1,827	1,827	2,220
Insurance	-	899	899	884
Repairs and maintenance	-	5,709	5,709	5,402
Printing	1,412	-	1,412	1,054
Postage	291	-	291	-
Legal	-	100	100	-
Flower baskets	780	-	780	-
Logo design	-	-	-	140
Promotional material	-	-	-	442
Donations and gifts	-	-	-	25
Subscriptions	-	10	10	10
Depreciation of tangible fixed assets	46	3,612	3,658	4,574
	<u>2,529</u>	<u>17,176</u>	<u>19,705</u>	<u>21,427</u>

**3. Tangible fixed assets**

	<b>Village Society</b>	<b>General Funds</b>	<b>Year to 31.3.21</b>	<b>Year to 31.3.20</b>
	£	£	£	£
	<b>Fixtures &amp; Equipment</b>	<b>Freehold Building</b>	<b>Fixtures &amp; Equipment</b>	
<b>Cost</b>				
Cost at 1 April 2020	563	48,672	1,586	50,821
Additions	-	-	-	568
Cost at 31 March 2021	<u>563</u>	<u>48,672</u>	<u>1,586</u>	<u>50,821</u>
<b>Depreciation</b>				
Accumulated depreciation at 1 April 2020	333	31,718	481	32,532
Depreciation charge for the year	46	3,391	221	3,658
Accumulated depreciation at 31 March 2021	<u>379</u>	<u>35,109</u>	<u>702</u>	<u>36,190</u>
Net book value at 31 March 2021	184	13,563	884	14,631

The original cost of acquisition of the Association's freehold interest in the Greenwood Community Centre has been fully written off. The above freehold building costs represent improvement expenditure on the property.

**GREEN STREET GREEN ASSOCIATION**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

**4. Creditors: Amounts falling due within one year**

	<b>31.3.21</b>	<b>31.3.20</b>
	£	£
Creditors	454	487
Accruals and deferred income	461	2,025
	<u>915</u>	<u>2,512</u>

**5. Charity funds**

	<b>Unrestricted Funds</b>			<b>Total</b>
	<b>Village Society</b>	<b>Capital Grants Fund (Designated)</b>	<b>General</b>	
	£	£	£	£
<b>Year to 31.3.21</b>				
Funds at 1.4.2020	5,887	2,974	41,028	49,889
Net income for the year	(49)	-	(3,390)	(3,439)
Transfer between funds	-	(595)	595	-
Funds at 31.3.21	<u>5,838</u>	<u>2,379</u>	<u>38,233</u>	<u>46,450</u>
<b>Year to 31.3.20</b>				
Funds at 1.4.2019	6,424	3,718	37,611	47,753
Net income for the year	(537)	-	2,673	2,136
Transfer between funds	-	(744)	744	-
Funds at 31.3.20	<u>5,887</u>	<u>2,974</u>	<u>41,028</u>	<u>49,889</u>

**6. Capital commitments**

	<b>31.3.21</b>	<b>31.3.20</b>
	£	£
Authorised, but not contracted	<u>76,800</u>	<u>-</u>

**7. Related party transactions**

The sum of £6,040 (2020: £7,674) was paid to Peter Holmes (partner of M Rohan Trustee) trading as "Working Systems" in respect of cleaning, maintenance and letting services for the year.



**GREEN STREET GREEN ASSOCIATION**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

**6. Statement of cash flows**

	<b>Year to 31.3.21 £</b>	<b>Year to 31.3.20 £</b>
Net income for the reporting period (per statement of financial activities)	(3,439)	2,136
Adjustments for:		
Depreciation charges	3,658	4,574
(Increase)/Decrease in debtors	(544)	793
Increase/(Decrease) in creditors	(1,597)	869
<b>Net cash from operating activities</b>	<b>(1,922)</b>	<b>8,372</b>
<b>Cash flows from investing activities:</b>		
Purchase of tangible fixed assets	-	(568)
<b>Change in cash for the reporting period</b>	<b>(1,922)</b>	<b>7,804</b>
Cash at bank at 1.4.20	33,702	25,898
Cash at bank at 31.3.21	<b>31,780</b>	<b>33,702</b>

**Analysis of changes in net debt**

<b>Year to 31.3.21</b>	<b>At 1.4.20</b>	<b>Cash flows</b>	<b>At 31.3.21</b>
Cash at bank	33,702	(1,922)	31,780
<b>Year to 31.3.20</b>	<b>At 1.4.19</b>	<b>Cash flows</b>	<b>At 31.3.20</b>
Cash at bank	25,898	7,804	33,702

